



February 1, 2016

About Sherborn Yacht Club

Sherborn Yacht Club (SYC) is located on Farm Pond in Sherborn, MA and has been operating as a private club since 1962. The purpose of SYC is to encourage and celebrate the responsible use and long-term stewardship of Farm Pond by fostering educational and recreational opportunities that benefit the Town of Sherborn and its citizens. Our nearly 200 members are sailors, paddlers, and recreation enthusiasts with varying degrees of experience. SYC offers a variety of instructional programs for youth, students, families, and adults. We host several signature events each year – from recreational to racing – designed to accommodate every sailor. Our fleet includes Hunters, 420s, Sunfish, canoes, kayaks, and stand-up paddleboards.

Job Descriptions/Opening for 2016 include:

Waterfront Director (WD)

SYC Administrator

Dockmaster

Sailing Instructor

Contact Information

Sherborn Yacht Club

PO Box 142

Sherborn, MA 01770

www.SherbornYachtClub.com

info@SherbornYachtClub.com

SYC Administrator

The SYC Administrator will help ensure the smooth operation of this not-for profit social club. The ideal candidate will be a team player with exemplary organizational and communication skills, proficient with Excel, Word, QuickBooks, Constant Contact and Facebook. Attention to detail and ability to work independently a must – love of sailing/boating a plus! The position offers the opportunity to work from home on a flexible schedule with a wonderful community of people. This is a year round, part-time position (estimated 20-25 hours/month).

Application Process

Submit current resume, with letter of intent and salary requirement via regular mail or e-mail no later than April 1:

SYC Commodore
PO Box 142
Sherborn, MA 01770
Info@SherbornYachtClub.com

Waterfront Director

The Waterfront Director (WD) will be responsible for the overall function of the SYC and its waterfront activities on Farm Pond including boats, facility, docks, and storage. The WD will be in contact with SYC members and guests and therefore must be friendly, courteous, and knowledgeable of the rules, regulations and operations of the SYC and Farm Pond. Candidate should be motivated, independent sailor who enjoys working with children and adults and will be a mature role model for younger staff members. Good managerial and organizational skills are required along with the ability to multi-task and work in a fun, fast-paced environment.

Dates of Employment: Weekends from Memorial Day until public school gets out for the summer, then daily until Labor Day (occasional pre & post season assistance, as needed).

Application Process

Submit current resume, with letter of intent and salary requirement via regular mail or e-mail no later than April 1:

SYC Commodore
PO Box 142
Sherborn, MA 01770
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Sailing Instructor

SYC sailing instructors teach students of all ages and varying levels of experience. Instruction occurs both on land and on the water. Instructors are expected to inspect equipment before and after class, explain and demonstrate proper sailing technique, supervise and ensure the safety of students, keep records of attendance, and direct students during equipment cleanup. Applicant must be competent sailor and swimmer and should have good interpersonal skills, and a desire to help others improve their sailing abilities. Applicant must be 17 years old and available to work during the summer months.

Dates of Employment: Mid June- Mid August (with occasional pre & post season assistance, if available)

Application Process

Visit www.SherbornYachtClub.org for an employment application form and return it to the SYC no later than April 1.

Dockmaster

The primary responsibility of the Dockmaster is to ensure SYC members enjoy a safe and pleasant boating experience on Farm Pond. Dockmasters greet members and help supervise safe dock activities. They help ensure SYC rules & courtesies are being followed by all members and their guests. Applicants must be at least 16 years old, have good interpersonal skills, and a desire to help others enjoy sailing and aquatic sport. Applicants must be available to work during the summer months.

Application Process

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